

To: All Members of the Executive
(Other Members for Information)

When calling please ask for:

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Policy and Governance

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Dear Councillors

EXECUTIVE - 9 JULY 2019

I refer to the agenda for the Executive, on Tuesday, 9 July 2019 and now enclose the following item which was marked To Follow in your agenda papers:

4. QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to respond to any questions received from members of the public for which notice has been The given in accordance with Procedure Rule 10.

The following question has been received from Mrs Kathy Smyth, Milford:

“How many (a) council properties and (b) housing association properties located in Waverley were sold under the Government’s Right to Buy scheme between 1 April 2012 until 30 March 2019?”

Please provide the number for each year.”

A response from the Portfolio Holder for Housing and Community Safety will be provided at the meeting.

10. APPOINTMENTS TO OUTSIDE BODIES 2019 - 2021 (Pages 3 - 12)

Appointments as Waverley representatives to outside bodies are made on a two-yearly basis, subject to any changes in *ex officio* appointments during the course of that time.

The proposed list of appointments for 2019-2021 is attached.

Recommendation

1. **That the appointments as Waverley representatives to outside bodies for 2019-2021 as set out on the attached schedule are approved, and**
2. **Delegated authority is given to the Leader of the Council to approve the outstanding appointments, marked as ‘TBA’ on the attached schedule.**

11. SUNDRY APPOINTMENTS 2019/20 (Pages 13 - 16)

To agree appointments to the Employer's Negotiating Team, Investment Advisory Board, CIL Advisory Board, Air Quality Steering Group; and the roles of Armed Forces Champion and Design Champion.

Recommendation

- 1. That the sundry appointments for 2019/20 as set out on the attached schedule are approved, and**
- 2. Delegated authority is given to the Leader of the Council to approve the outstanding appointments, marked as 'TBA' on the attached schedule.**

Yours sincerely

Fiona Cameron
Democratic Services Manager & Deputy Monitoring Officer

WAVERLEY BOROUGH COUNCIL
APPOINTMENT OF WAVERLEY REPRESENTATIVES 2019 - 2021

Category A: Organisations of Regional Strategic Significance

	Outside Body		Nomination	Usually held by (if applicable)
A1	Blackwater Valley Advisory Committee for Public Transport	To discuss public transport matters in the Blackwater Valley. Representatives attend from Rushmoor, Surrey Heath, Waverley, Guildford and Hart Councils plus Hampshire and Surrey County Councils.	<i>TBA</i>	<i>A Farnham councillor</i>
A2	Farnborough Aerodrome Consultative Committee	The FACC is the forum in which the management of TAG Aviation, as the management of Farnborough Aerodrome, interacts with local stakeholders on a range of environmental and other airport issues.	Cllr Paul Follows	
A3	Surrey Leaders Group - Surrey Waste Partnership	A Group of the Surrey Leaders' Group.	Cllr Steve Williams	<i>Portfolio Holder for Environment</i>
A4	Surrey Leaders Group - Surrey Climate Change Partnership Member Group	A Group of the Surrey Leaders' Group.	Cllr Steve Williams	<i>Portfolio Holder for Environment</i>
A5	South East England Councils	South East England Councils (SEEC) represent the views of local authorities in the South East. SEEC has a wide remit which includes effective representation of local authority interests on issues affecting South East Councils.	Cllr John Ward [Reserve: Cllr Paul Follows]	<i>Leader</i> <i>[Reserve: Deputy Leader]</i>

A6	South East Employers	South East Employers one of the nine regional employers organisations which represent the interests of local authorities and public sector bodies in England.	Cllr John Ward	<i>Portfolio Holder for HR</i>
A7	South East Employers Local Democracy and Accountability Network	The LDAN is organised by South East Employers, for district, borough, unitary and county councils within the south-east region. The Network is open to both officers and councillors who have responsibilities for promoting local democracy, citizen engagement or good governance.	<i>TBA</i>	<i>An O&S councillor</i>
A8	SCC – Countryside Partnership Board	The Board currently governs the Surrey Countryside Partnerships, which comprises the Downlands, Lower Mole and Surrey Heathland Partnerships. Waverly Borough Council is one of the four core funding partners of the Surrey Heathland Partnership; host authority is Surrey County Council.	Cllr Steve Williams	<i>Portfolio Holder for Environment</i>
A9	SCC – Heathland Partnership Liaison Group	The role of the Liaison Group is to raise the profile of the Surrey Heathland Partnership amongst our key stakeholders and to new interested parties, and to promote and discuss the Partnerships work and future direction.	Cllr Steve Williams	<i>Portfolio Holder for Environment</i>
A10	SCC – Surrey Museums Consultative Committee	Advisory committee for people connected with Surrey’s museums. Develops partnerships in tourism, arts, heritage, culture, education etc.	Cllr David Beaman	<i>Portfolio Holder for Health, Wellbeing and Culture</i>

A11	Thames Basin Heaths Joint Strategic Partnership Board (JSPB)	The Thames Basin Heaths JSP provides a vehicle for joint working, liaison and the exchange of information between local authorities and other organisations affected by the Thames Basin Heaths Special Protection Area. The JSPB will act as an advisory body for local planning authorities affected by the Thames Basin Heaths Special Protection Area.	Cllr Martin D'Arcy	
A12	Surrey Hills AONB Board	The Surrey Hills AONB Board is a Joint Committee that leads on the preparation, monitoring and review of the AONB Management Plan on behalf of its constituent bodies and other partner organisations.	Cllr Ruth Reed	
A13	Surrey Leaders' Group	The Surrey Leaders' Group is formed of the Leaders of the twelve Surrey local authorities. It provides a political forum where Leaders can come together to discuss strategic issues and act as a strong representative body for local government in Surrey.	Cllr John Ward	<i>Leader</i>
A14	Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROL)	The PATROL Adjudication Joint Committee has been established to enable all Councils having Civil Enforcement Area Orders to exercise their functions under Section 81 of the Traffic Management Act 2004 and Regulation 17 of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007.	Cllr Nick Palmer	<i>Portfolio Holder for Parking</i>

A15	Royal Surrey County Hospital Foundation Trust	The RSCH serves a population of 320,000 for emergency and general hospital services and 1.3 million people for cancer services across Surrey, West Sussex and Hampshire.	Cllr Mark Merryweather	
A16	District Councils Network	The District Councils' Network is a Special Interest Group of the Local Government Association (LGA) representing 200 district councils from across England. The DCN provides a single voice for district councils within the LGA, Central Government and national bodies.	Cllr John Ward [Reserve: Cllr Paul Follows]	<i>Leader</i> <i>[Reserve: Deputy Leader]</i>
A17	Surrey Police and Crime Panel	The role of the Panel will be to examine the actions and decisions of Surrey's Police and Crime Commissioner and to make sure information is available for the public so that they can hold their Commissioner to account.	Cllr John Robini	

Category B: Organisations that receive financial support/SLAs from Waverley

	Outside Body		Nomination	Usually held by (if applicable)
B1	Rowleys Centre for the Community	Rowleys Centre for the Community is an independently run centre for the over-50s, based in Cranleigh providing a Social Centre for older people from Cranleigh and surrounding area; support and help for those who need it; and a range of activities.	Cllr Ruth Reed	<i>A Cranleigh member</i>
B2	Gostrey Centre	The Gostrey Centre offers a wide variety of services and activities for older people in the community, including those with mild dementia.	<i>TBA</i>	<i>A Farnham councillor</i>
B3	Citizens' Advice Waverley	Citizens Advice Waverley is an independent local charity, and a member of Citizens Advice Surrey which represents the Citizens Advice services across Surrey. Citizens Advice Waverley helps people resolve their legal, money and other problems by providing free, independent and confidential advice, and by influencing policy makers.	Cllr Christine Baker	
B4	Cranleigh Arts Centre Limited	Cranleigh Arts Centre is Community Arts Centre offering a wide and varied programme of film, music, theatre, comedy, exhibitions and workshops. The Centre is both a charity and a Limited by Guarantee company.	Cllr David Beaman	<i>Portfolio Holder for Health, Wellbeing and Culture</i>

B5	Godalming Museum Trust	The principal activity of the charity is the provision of museum facilities in Godalming for the public benefit.	Cllr Joan Heagin	<i>A Godalming member</i>
B6	Haslewey (Haslemere and District Community Centre)	Haslewey Community Centre was opened in 2003 to provide a much needed Community Centre for everyone.	<i>Cllr Jacquie Keen</i>	<i>A Haslemere councillor</i>
B7	The Clockhouse	Previously known as Milford and Villages Day Centre. Offers a caring environment for old people living in the community.	Cllr Christine Baker	<i>A Milford member</i>
B8	Waverley Community Transport Forum (HOPPA)	Provides professional, efficient, door-to-door, wheelchair accessible and affordable transport services for the residents of Waverley.	<i>TBA</i>	
B9	Farncombe Day Centre	The Farncombe Day Centre is managed by Age Concern Farncombe, a registered charity. The Centre is run by a team of staff and volunteers and offers a range of services and activities for those aged over 50.	Cllr George Wilson	<i>A Godalming member</i>
B10	Boom (West Sussex and Surrey Credit Union (formerly known as SurreySave)	The Boom! Credit Union is like a bank in that it lends to borrowers and looks after money for savers, but unlike a bank it does not operate to make a profit.	Cllr Mark Merryweather	<i>Portfolio Holder for Finance</i>
B11	Farnham Maltings Council of Management	An arts and community centre that promotes, supports and encourages creativity in Farnham and its environs.	Cllr David Beaman +1 <i>TBA</i>	<i>Portfolio Holder for Health, Wellbeing and Culture +1</i>

Category C: Organisations that have relevance to WBC Strategic Plans

	Outside Body		Nomination	Usually held by (if applicable)
C1	Farnham Sports Council	An independent, voluntary body which represents the sporting interests of the people of Farnham and the surrounding districts.	<i>TBA</i>	<i>A Farnham councillor</i>
C2	Farnham Park Advisory Group	Advise on the management of Farnham Park.	<i>TBA</i>	<i>A Farnham councillor</i>
C3	Godalming Together Community Interest Company	Godalming Together Community Interest Company is a company Limited by Guarantee. The Object of the company is to carry on activities which benefit the community.	<i>TBA</i>	<i>A Godalming councillor</i>
C4	Haslemere Hall Committee	Trustees ensure the continued running of the public hall, which provides cinema, theatre, music and other cultural events in Haslemere.	Cllr Jerome Davidson	<i>A Haslemere councillor</i>
C5	New Ashgate Gallery Trust, Farnham	The New Ashgate Gallery was originally established in the late 1950s, and has been located in Waggon Yard since the 1970s. The Gallery runs an all-year programme of exhibitions, supports emerging artists and makers in the county, and delivers outreach and gallery workshops with artists for diverse audiences.	<i>TBA</i>	<i>A Farnham councillor</i>

C6	Sport Godalming	To promote, develop and encourage sport locally, including the provision of first class facilities; to raise awareness of local government issues and opinions and to support local sports organisations.	<i>TBA</i>	<i>A Godalming councillor</i>
C7	Sport Haslemere	Sport Haslemere promotes sport in the following areas – Haslemere, Hindhead, Grayshott, Headley, Churt, Wormley, Chiddingfold, Dunsfold, Alfold, Fernhurst, Midhurst, Liphook, Liss, Bordon and surrounding villages.	<i>TBA</i>	<i>A Haslemere councillor</i>
C8	South West Surrey Farmers' Markets Co-operative Stakeholder Group	Established in 1999, we are a family of 50 producers who collectively make up the South West Surrey Farmers' Market Co-Operative. We are a not-for-profit organisation, holding monthly Farmers' Markets held in Milford, Godalming and Haslemere.	Cllr Jack Lee	
C9	Waverley Cycle Forum	The Waverley Cycle Forum brings people together with the aim of improving cycle facilities throughout the borough of Waverley in Surrey.	<i>TBA</i>	A Godalming councillor (in view of Guildford - Godalming Greenway)
C10	Waverley Community Mediation Service Management Committee	Undertakes to mediate for neighbours in dispute with each other. Mediators are trained volunteers who do not charge for their services. Typical disputes: Boundaries & High Hedges, ASB, harrassment, noise, unruly animals, parking.	<i>TBA</i>	

C11	Wey and Arun Steering Group	Aim is the Preservation and Restoration of the Wey and Arun Canal between the rivers Wey and Arun.	TBA	
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Category D: Appointed as Trustees

	Outside Body		Nomination	<i>Usually held by (if applicable)</i>
D1	Bishop Sumner Educational Foundation	The foundation was established by the investment of the parish share of proceeds from the sale of the local church school. The charity exists to make grants in respect of the educational and education-related needs for students under 25 who live in the ancient parish of Farnham.	Cllr Mark Merryweather	
D2	Hale Cottage Trust	The Hale Cottage Trust is able to provide financial assistance to residents of the Parish of Badshot Lea and Hale who are sick or disabled and find difficulty in paying for medical prescriptions, services or equipment. The Trust may also provide help for local organisations or schools that benefit residents or pupils of the area.	Cllr Mark Merryweather	

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Sundry appointments 2019/20

1. Waverley Employer’s Negotiating team to the Joint Negotiating Committee

The Employer’s Negotiating Team role is to conduct negotiations with the staff through the Waverley Joint Negotiating Committee for Pay and Conditions and all matters concerning local pay and conditions of service.

The Employer’s Negotiating Team comprises 4 councillors.

Leader	Cllr John Ward
Deputy Leader	Cllr Paul Follows
2 councillors	<i>TBA</i>

2. Investment Advisory Board

- The IAB will consider all acquisition proposals submitted by the Estates Team that comply with the investment principles set out in paragraph 4 of the Investment Strategy and meet the investment criteria set out in paragraph 6 of the Strategy. The IAB will review each proposal in respect of each of the investment criteria to decide if the business case in favour of investment is sufficiently strong, and make recommendations to the Executive. The Board has no authority to make investments in the name of the Council.
- The IAB will also consider proposals submitted by the Estates Team for the disposal of GFPP assets.

Membership:

Portfolio Holder for Finance, Assets and Commercial (Chairman)	Cllr Mark Merryweather
One other Executive Member	<i>TBA</i>
4 x Non-Executive Councillors	<i>TBA</i>

3. CIL Advisory Board

The CIL Advisory Board has been established by Council [11 December 2018] to develop the detailed arrangements for the allocation, spending and reporting of CIL receipts, and oversee the arrangements thereafter; and, to make recommendations to the Executive on spending of CIL Strategic Fund receipts, after consideration of spending applications against agreed criteria.

Membership*:

Portfolio Holder for Finance, Assets and Commercial (Chairman)	Cllr Mark Merryweather
Portfolio Holder for Operational and Enforcement Services	Cllr Nick Palmer
Portfolio Holder for Place-shaping, IT and Customer Services	Cllr John Neale
4 x Non-Executive councillors	<i>TBA</i>

*Not politically proportional, but will recognise as far as possible:

- a) the political make-up of the Council
- b) the geographical interests of the Council

4. Air Quality Steering Group

Joint steering group with Surrey County Council set up in 2017, with the aim of working together to improve the air quality in the Borough of Waverley, through behavioural, strategic and infrastructure change to ensure that the level of pollutants (nitrogen dioxide and particulates (PM10 and 2.5) are in line with national air quality objectives and that this work supports and the principles of sustainable development.

The approach of having a joint steering group is recommended by DEFRA (Local AQ Management Policy Guidance (PG16), April 2016) recognising that whilst district councils have responsibility for monitoring and reporting on air quality, many of the actions that will directly impact on improving air quality fall outside the responsibility of district councils – notably traffic/highways, and public health.

Core membership:

- Portfolio Holder for Environment & Sustainability – Cllr Steve Williams
- Two elected members of Waverley Borough Council - *TBA*
- Two elected members of Surrey County Council (SCC) - *TBA*

5. Waverley Champions

The 'Champions' are not defined in the Constitution, but informal role descriptions are:

- Armed Forces Champion - *Cllr Jack Lee and Cllr Paul Follows*
Borough and districts across Surrey were invited to appoint a member of the Executive, or Chairman of an appropriate Scrutiny Committee, or a Member with an interest in the Armed Forces community, as the Council's Armed Forces Champion. The role involves raising the profile and needs of the Armed Forces community (serving personnel, both regular and reserve, their families and veterans), within the Council and the Borough. Close liaison with the Council's Armed Forces Covenant Officer, with particular reference to the Council's obligations undertaken through the Armed Forces Covenant and the Community Covenant, will be essential.

- Design Champion - *TBA*

The Council has appointed a Design Champion whose role has been to promote and support best practice in the built environment, and to take a leading role in promoting Waverley's Design Awards.

- Historic Environment Champion - *TBA*

Role has been to promote and support best practice in the historic environment.

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